OCCUPY: APA

A Citation Sit-in for Students and Faculty

Image courtesy Cyrus K.

Holy Names University Library

Now with MLA!
Welcome to the Occupation

Posted: March 21, 2012 in Occupy APA

Welcome to Occupy APA: A Citation Sit-In for HNU students and faculty. Your hosts are Nicole Branch and Daniel Ransom of the Holy Names University Library. This webpage hosts links for our Occupy APA group activities. Follow the links for each activity as you are directed by your instructors, and please let us know if you have any questions.
What do we want?

- Get informed: Learn common citation rules
- Identify your targets: Learn to identify types of information
- Know your rights: Learn to use the resources to get the information you need
Community Survey

• APA Grievances
Why Cite?

• “Standing on the shoulders of giants.”
• You’re part of the scholarly community.
• Gives your paper credibility.
Why Cite?

• “Researchers do not claim the words and ideas of another as their own; they give credit where credit is due” (APA, 2010, p. 15).

• Provide credit each time you quote or paraphrase someone’s work (APA, 2010).

• Applies to ideas as well as written words.

• Self-plagiarism is not permitted.
Two Sides of Citations

- Citations in-text.
- Reference list.
- Every citation in-text must be in your reference list; every item in your reference list must be in your text.
What are the 99%

The basic rules you will use over and over.

- Formatting your paper.
- In-text and parenthetical citations.
- Basic reference list format.
What are the 1%

The obscure rules you need to look up.

- Citing unusual source types.
- Complex citation arrangements.
- Obscure formatting rules.
Human Megaphone

- Group read-aloud of the 99% (our basic rules cheat sheet).
- Go around the room; read aloud one line at a time.
- Feel free to ask questions.
• Double space entire document, including reference list. Do not double-double space (i.e., between paragraphs).
Paragraphs

- Indent the first sentence of a new paragraph 5-7 spaces (one-half inch).
Font

- Use standard 12-point font.
- Times New Roman is the APA preferred font.
• Use one-inch margins throughout.

• Align margins flush left and “ragged” right (i.e. don’t align the right margin flush or “justified.”)
Reference List

• Begin reference list on its own page after the body of the paper.

• Title page References -- capitalized and centered at the top and not in bold. In MLA, title page as Works Cited.

• List references alphabetically by author.

• Double space and indent all lines after the first of any given reference.

• Do not double-double space between citations.

• In APA, any and only works cited in-text should be included on the reference list.
• Headings must be logical, hierarchical, and consistent.
Spacing

• No space after periods in internal abbreviations (e.g., a.m.).

• One space after commas, colons, semicolons, periods that separate parts of a reference citation, periods after the initials of first names.

• Double space after a period that ends a sentence in APA. Single space in MLA.

• Do not insert periods in abbreviations in state names, acronyms, metric and non-metric abbreviations.
• On the title page, type Running head: and the title of your paper (shortened to 50 characters or less, in all capital letters, and not bold).

• On subsequent pages, include only the title in all caps.
In-text Citations (APA)

• Reference ideas, summaries and quotes from other works using parentheses in the body of your paper. The basic format is (Last name, Year).

• If the author is named in the sentence, only include the year in parentheses.

• For direct quotes include the page number (Last name, Year, p. #).

• The period comes after the close parentheses.
In-text Citations (MLA)

• Reference ideas, summaries and quotes from other works using parentheses in the body of your paper. The basic format is (Last Name Page).

• If the author is named in the sentence, only include the page in parentheses.

• Always include the page number in MLA.

• The period comes after the close parentheses.
# Reference List Citation Basics: APA

<table>
<thead>
<tr>
<th>Position A</th>
<th>Position B</th>
<th>Position C</th>
<th>Position D</th>
<th>Position E</th>
<th>Position F</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Book</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Author(s):</td>
<td>Last Name, Initials.</td>
<td>Date of publication: (Year).</td>
<td>Title: Italicized. Only capitalize the first word and proper nouns of title and sub-title. End with a period.</td>
<td>City of publication and publisher: City: Publisher. End with a period.</td>
<td>None.</td>
</tr>
<tr>
<td><strong>Article</strong></td>
<td></td>
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</tr>
<tr>
<td>Author(s):</td>
<td>Last Name, Initials.</td>
<td>Date of publication: (Year).</td>
<td>Title of article: Capitalize only first word and proper nouns of title and subtitle. End with a period.</td>
<td>Title of periodical: Italicize and capitalize all major words. End with a comma.</td>
<td>Volume and issue: volume number (issue number). Italicize volume number, do not italicize issue number. End with a comma.</td>
</tr>
</tbody>
</table>
# Reference List Citation Basics: MLA

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<td>City of publication, publisher, and year of publication: City: Publisher, Year. End with a period.</td>
<td>Medium of publication. i.e. Print.</td>
</tr>
<tr>
<td><strong>Article</strong></td>
<td>Author(s): Last Name, First Name.</td>
<td>Title of article: In quotations. Capitalize all major words of title and subtitle. End with a period inside the close quotation.</td>
<td>Title of Periodical Day Month Year: Italicize and capitalize all major words. Abbreviate month and do not italicize day month, and year. Do not use commas. End with a colon.</td>
<td>Page numbers. End with a period.</td>
</tr>
</tbody>
</table>
References


Positions within a Citation (MLA)

Works Cited


General Assembly

• Your questions about the 99% - the basic rules you’ll use over and over.

• We’ll add the 1% rules to our Parking Lot.
Identify Your Targets

YOU CANNOT EVICT AN IDEA
What can you cite?

- Anything!
- The *Publication Manual of the APA* has rules for citing almost anything you find.
- Look in Chapter 7 for examples.
What Should You Cite?

- Periodicals (scholarly articles, newspaper articles, magazine articles).
- Books and reference materials.
- Credible websites (government reports, press releases, foundation websites).
- Other relevant sources.
The Character of Your Content

• Learn to identify the type of material you are working with.

• It’s not about the format of the information (whether it is online or in print).

• It is about the character of the information you are citing.
THE CHARACTER OF YOUR CONTENT
Filing for Chapter Seven

- 7.01: Periodicals
- 7.02: Books, Reference etc.
- 7.03: Technical and Research Reports
- 7.04: Meetings and Symposia
- 7.05: Dissertations and Theses
- 7.06: Reviews and Peer Commentary
- 7.07: Audiovisual Media
- 7.08: Data Sets, Software, Measurement Instruments
- 7.09: Unpublished and informally published works
- 7.10: Archival Documents
- 7.11: Internet Message Boards, Online Communities
- A.7: Legal Materials
Target Demonstration

- Practice identifying different types of information.
- Break into groups of 2-3.
- Go to “Target Demonstration” at the occupyapa.wordpress.com site.
- Follow the instructions on the website.
Second General Assembly

- Your observations?
- Questions about identifying and categorizing types of information?
Know Your Rights
Taming the 1%: How to Look up the Rules

- The APA Publication Manual
- Purdue OWL
- APASTyle.org
Publication Manual

1. Writing for the Behavioral and Social Sciences
2. Manuscript Structure and Content
3. Writing Clearly and Concisely
4. The Mechanics of Style
5. Displaying Results
6. Crediting Sources
7. Reference Examples
8. The Publication Process
MLA Handbook

1. Research and Writing
2. Plagiarism and Academic Integrity
3. The Mechanics of Writing
4. The Format of a Research Paper
5. Documentation: Preparing the List of Works Cited
6. Documentation: Citing Sources in the Text
7. Abbreviations
8. Appendixes
General Format

Summary: APA (American Psychological Association) is most commonly used to cite sources within the social sciences. This resource, revised according to the 6th edition, second printing of the APA manual, offers examples for the general format of APA research papers, in-text citations, endnotes/footnotes, and the reference page. For more information, please consult the Publication Manual of the American Psychological Association, 6th edition, second printing.

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Please use the example at the bottom of this page to cite the Purdue OWL in APA.

To see a side-by-side comparison of the three most widely used citation styles, including a chart of all APA citation guidelines, see the Citation Style Chart.

General APA Guidelines

Your essay should be typed, double-spaced on standard-sized paper (8.5" x 11") with 1"
The Citation Sit-In

- Return to your groups.
- Craft an in-text citation and a reference list citation for the source assigned to your group.
- These will be challenging citations: use your Publication Guide or other resources to look up the correct rules.
Report Back

• Explain your citation challenge.
• How did you find what rule to apply?
• Show us your solution by holding up your protest sign.
Zuccotti Park

The correct citations:

In-text:

(Baker, 2001).

In the reference list:

Port of Oakland

The correct citations:

In-text:
John Bogle states (as cited in Sommer, 2012).

In the reference list:
The correct citations:

In-text:

In the reference list:
Occupy D.C.

The correct citations:

In-text:

(New York City General Assembly, 2011).

In the reference list:

Final General Assembly

Have we met your demands?
Public Opinion?

Survey:

Video tutorials: hnu.libguides.com/occupyapa

Now pack up your tents and go home!

Nicole Branch: branch@hnu.edu
Daniel Ransom: ransom@hnu.edu

Holy Names University Library
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