

**Holy Names University
Occupy APA Spring 2014
Lesson Plan**

Date/Time:

Total Lesson Time: 2 hours

Number of Participants: 5-20

Professor: N/A

Location:

Room Set Up: Students are seated at computers (one per student or at least one per group). Students will be divided into four groups for interactive portions of the workshop (group names are Zuccotti Park, Port of Oakland, Justin Herman Plaza, and Occupy DC).

Notes on Class: An APA workshop open to the entire HNU community. Target audience of faculty and staff that would like to learn more about APA formatting and RefWorks.

Class Topic: APA citation style.

Purpose: This session provides advanced instruction on applying APA citation style (in-text citations, reference lists, formatting, using APA resources).

Objectives:

- **Get Informed:** Learn common rules for APA citation style
- **Identify your targets:** Learn to identify the type of information source, especially for electronic sources
- **Know your rights:** Learn to use the APA Manual and online sources to look up and apply APA rules

ACRL Standards/Indicators Addressed:

Standard 1: The information literate student determines the nature and extent of the information needed.

- ***Indicator 1.2:*** The information literate student identifies a variety of types and formats of potential sources for information.

Standard 2: The information literate student accesses needed information effectively and efficiently.

- ***Indicator 2.4:*** The information literate student refines the search strategy if necessary.
- ***Indicator 2.5:*** The information literate student extracts, records, and manages the information and its sources.

Standard 5: The information literate student understands many of the economic, legal, and social issues surrounding the use of information and accesses and uses information ethically and legally.

- *Indicator 5.3:* The information literate student acknowledges the use of information sources in communicating the product or performance.

Materials:

- Google Site (for activities and handouts)
 - APA Cheat Sheet Handout
 - APA manual breakdown handout
 - Examples by Type handout
 - APA Manuals
 - Occupy team signs
 - White boards
 - Food and beverages
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Settle In

Welcome:

Who we are

- House keeping (restrooms, food, watch the drinks around the computers, ask questions)

What We Want:

- Review Goals

Community Survey:

- Share your name, your department/major, and one APA challenge/frustration (record frustrations on large white boards)

Get Informed:

- Why cite?
- The two sides of citation style: citations in-text and reference lists
- What are the 99%? (The basic rules you will use over and over).
- What are the 1%? (The more obscure rules you'll need to look up).

Human Megaphone:

- Read through the cheat sheet (each person reads one item).
- Discuss idea of "positions" in a citation

General Assembly:

- Questions

Identify Your Targets:

- What can you cite
- What should you cite
- The character of your content: Not about format (electronic, print, etc.) but about the characteristics of the information you are citing. The most critical part of producing a correct citation is determining what type of material you are trying to cite.
- Chapter seven review.

Filing for Chapter 7:

- In teams, determine what type of source you are identifying: Group will be divided into four teams and each team will identify seven sources. After the kind of source is identified, each group will determine which reference example type in the APA manual would be most appropriate for the source. Use the quiz form on the WordPress site to indicate which example type your group chose.

General Assembly:

- Share correct answers. Look at and discuss any responses where many groups did not get the correct answer.
- Observations?
- Questions?

Know Your Rights:

- APA Manual Breakdown: Overview of chapters
- How to use the manual
- Using web-based sources (Purdue Owl, APA style, etc.)

Citation Sit-In:

- Each group will be presented with a citation challenge. As a group, properly prepare a citation in-text and a reference list citation. Use the APA manual and/or online guides to find a solution to the challenge. Record the correct response on white boards.

Report Back:

- Correct citations are shared with the group.

General Assembly:

- Have we met your demands?
- Advanced organizing: Offer follow up on Write n' Cite and Ref Grab It, Google Scholar

Public Opinion:

- Short Survey
- Pack up your tents!